

Staff Accountant

in Norwalk, CT

As an integral member of the 3Dconnexion team in North America, the Staff Accountant is responsible for assisting with all accounting needs, including accounts receivable and accounts payable management. This person would also be responsible for inventory management, order processing and customer service.

Job Responsibilities

- Review and post all company receivables and payables monthly.
- Manage logistics for shipping and importing product to local warehouse.
- Process sales orders from company website daily.
- Manage leads created company CRM system for best customer experience.
- Manage and process inventory reconciliations in collaboration with 3PL warehouse.
- Provide customer service support as needed from customers of 3Dconnexion products.
- Collaborate with financial team to maximize policies most effectively.

Profile and Requirements

- Bachelor or similar degree in Accounting or Business is preferred
- Excellent verbal and written communication skills
- Motivated, pro-active, energetic, and creative
- Ability to be a team player with a success-driven approach
- Must be willing to travel domestically if needed
- Working knowledge of SAGE Accounting Software a plus

Conditions

- 3Dconnexion Inc. is an at-will employer
- Medical, Dental, and Vision plans
- 401 (k) with company match
- 3 weeks PTO accrued yearly
- Working Location: Norwalk, Connecticut

3Dconnexion

3Dconnexion® is the leading provider of award-winning devices for 3D design and visualization professionals. 3Dconnexion mice provide an intuitive, natural way to interact with computer-generated 3D content and support today's most popular and, powerful mechanical engineering, media, entertainment and, architectural CAD applications. 3Dconnexion is headquartered in Norwalk, Connecticut, with EU headquarters in Munich, Germany, and offices worldwide.

3dconnexion.com

 [youtube.com/3dconnexion](https://www.youtube.com/3dconnexion)

If you are interested in being part of the 3Dconnexion team in an international, growth oriented company, please send your complete application (CV + motivational letter) with the reference STAFF_ACCOUNTANT via email to Louis Sklenarik:

louis_sklenarik@3dconnexion.com